MUNICIPALITY OF CLYDE RIVER BY-LAWS

By-Law Title: Health Committee **By-Law Number: 55**

Being a by-law of the Municipal Corporation of the Hamlet of Clyde River in Nunavut to provide for the establishment and operation of a Health Committee, pursuant to the provisions of the *Lottery Act* and the *Hamlets Act* and *Public Health Act*;

WHEREAS the Council deems it is desirable to provide for the well-being of its residents through the establishment of an advisory Health Committee;

NOW, THEREFORE, THE COUNCIL OF THE HAMLET OF CLYDE RIVER, at a duly assembled meeting enacts as follows:

SHORT TITLE

1. This by-law may be cited as the "**Health Committee By-Law**".

INTERPRETATION

2. In this by-law:

a)	"Committee"	means the Committee of Council responsible for public health services with the Municipality;
b)	"Council"	means the Council of the Hamlet of Clyde River;
c)	"Councillor"	means a Member of Council, other than the Mayor;
d)	"Hamlet"	means the Hamlet of Clyde River in Nunavut;
e)	"Medical Health Officer"	means a Medical Health Officer appointed under Section 3 or Section 6; and
f)	"Provider"	means an employee of any agency responsible for the carrying out of duties of the service provided.

COMMITTEE COMPOSITION

3. The Committee shall be composed of a Medical Health Officer or Community Health Representative and four (4) ratepayers, one of whom shall be a Member of the Council of the Municipality, serving without pay and who shall be appointed by resolution of Council.

4. The term of office:

   a) for a Councillor shall be fixed by the Council at the time of appointment but, if he/she ceases to be a Member of the Council before the expiration of that term, it will cease then.
   b) for a Member of the Committee who is the Medical Health Officer or Community Health Representative shall be for the period which he/she holds the office; and
   c) for other Members of the Committee shall be for a term of three (3) years.

5. A Member of the Committee may be reappointed for a term determined by the Council of the Municipality. No Member, other than the Medical Health Officer or Community Health Representative shall be reappointed if:

   a) he/she has been a Member for nine (9) consecutive years upon the expiration of his/her term; or

b) the completion of a new term would result in the Member being a Member for more than nine (9) consecutive years.

PROCEDURES OF COUNCIL

6. The Council of the Municipality shall:

a) designate one (1) Member of the Committee who is also a Member of the Council of the Municipality as Chairperson;
b) designate one (1) Member of the Committee who is not a Member of the Council of the Municipality and who is not the Medical Health Officer or Community Health Representative as a Secretary;
c) hold a regular meeting of the Committee once monthly (the time and date to be determined by the Committee at the first meeting) provided they have a quorum of three (3) Members, including the Medical Health Officer;
d) have the Chairperson and Secretary prepare an agenda for all meetings and communicate it to all Members at least twenty-four (24) hours before the meeting;
e) ensure a copy of the minutes of each Committee meeting is filed with the Clerk of the Council of the Municipality;
f) consider any Member of the Committee who is absent from three (3) consecutive meetings of the Committee resigned from the Committee, unless such absences are a result of illness or authorized by an agreement of the Committee; and
g) forward names for Council selection should a seat become vacant.

RULES

7. The following rules govern the Committee:

a) The Health Committee is representative of the Hamlet Council in all Committee meetings, business interactions with other agencies and interaction with government employees (providers) responsible for delivering health and social services.
b) The Health Committee performs its duties under the authority of the Hamlet Council through the terms of reference of the Committee when they are working with other agencies.
c) Each Committee Member shall be given an equal opportunity to speak his/her point of view to the issue being discussed.
d) The Committee shall perform its duties through recommendations to the Hamlet Council.

COMMITTEE DUTES

8. Duties of the Committee:

a) The Committee shall perform its duties by liaising with both the public and the Medical Health Officer.
b) The Committee shall work with the Medical Health Officer in the promotion of well being within the Hamlet through public education and distribution of health promotional materials.
c) The Committee shall report to the Hamlet Council all concerns regarding health services within the Hamlet (or Nunavut) reported to them by community residents.
d) The Committee will assist the Hamlet Council in preparation and administration of by-laws pertaining to public health.
e) Through the Mayor, the Hamlet Council will retain the authority of communicating concerns

regarding health services and employees (providers) to the Health Board, other agencies or to the immediate supervisors of the employees.

f) The Committee shall identify, evaluate and plan strategies to meet present of future health requirements and services within the Hamlet, and to recommend solutions and such action as may be deemed appropriate to Council.

g) The Committee shall report to Council on its activities on a monthly basis.

Date of First Reading	**(Day)**	04	**(Month)**	11	**(Year)**	1999
Date of Second Reading	**(Day)**	04	**(Month)**	11	**(Year)**	1999
Mayor			**Senior Administrative Officer**			
Date of Third Reading and Passed	**(Day)**	20	**(Month)**	12	**(Year)**	2000
Mayor			**Senior Administrative Officer**			